

Mentor Responsibilities

as of 2020

Every new member is assigned a mentor to assist them in learning the routine practiced by our club, the definition and duties of each meeting role, and how best to achieve their personal TM goals, while enjoying the process. All experienced Toastmasters are expected to be available to serve as mentors if asked.

Mentor responsibilities are as follows:

1. Schedule a meeting with your mentee as soon as possible (either in person or virtually) to discuss their Toastmasters goals (e.g. why they joined, what they hope to achieve, how this fits in with their career goals) and how we can assist them.
2. Coach the new member through their completion of Level 1. Watch the schedule to see when your mentee is assigned to speak. Call or email them offering any assistance in preparing these speeches.
3. During this time, also watch the schedule to see when your mentee is assigned to other meeting roles. Call or email them offering assistance in reviewing how to fulfill these duties. Tell them to look up this role on our club website under Club Resources/Meeting Roles Explained.
4. Make sure they have received, saved, and understood the orientation materials describing the Pathways program:
CHOOSE YOUR BEST PATH
LEVEL ONE COMPONENTS
ICEBREAKER

They should feel free to contact any of the club officers if they still have questions.